



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax  
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

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F.No.Pr.CCIT/Estt/1(11)(a)/Estt /2021-22

Date: 04-10-2021

**MEMORANDUM**

Sub: Establishment – Income Tax Department, AP & TS Region, Hyderabad – An **online all India training course on Income Tax subjects from 20-10-2021 to 22-10-2021 (3 working days) for Senior & Junior Translation Officers** - Nomination of candidates – Regarding.

Ref: DTRTI, Lucknow's letter dated 21-09-2021.

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The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held **from 20-10-2021 to 22-10-2021 (3 working days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI, Lucknow, the above mentioned online training course is proposed to be organized by the MSTU, Lucknow under the supervision of the DTRTI, Lucknow for online mode. This unit has planned an **online all India training course on Income Tax subjects for 3 working days from 20-10-2021 to 22-10-2021 for Senior & Junior Translation Officers** through online mode. The *platform being used for delivery of live online classes is MS TEAMS (Microsoft Inc.)*. The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. The configuration of Windows 10 & above is compatible for running the application. To access the above said live classes the user has to install and login through Mobile Phone/ Computer System to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses being conducted will be periodically shared with participants through email or SMS or Whatsapp by the MSTU, Lucknow. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day. For any further queries regarding the course and assistance can be contacted to Mrs. Richa Singh, ITO, MSTU, Lucknow (Mobile No.8005445265) and emailed at **luckrti.dd2@nadt.gov.in** and **richa.singh@incometax.gov.in**.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

*B. Srinivas* 6/10/21

(वी. श्रीनिवास राव)/(B. SRINIVASA RAO)

संयुक्त आयकर आयुक्त (ओ.येस.दि) (मुख्या)(प्रशासन)

Jt. Commissioner of Income Tax (OSD) (Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy submitted to:

1. The officials concerned through their Heads of office.
2. The Head of Office concerned.
3. The Joint Director, Direct Taxes Regional Training Institute, Lucknow.
4. The Income Tax Officer, MSTU, Lucknow.

**ANNEXURE**

Nomination of Senior Translation Officers and Junior Translation Officers working in AP & TS Region for nominating to attend online all India training course on Income Tax subjects is proposed to be organized by MSTU, Lucknow under the supervision of DTRTI, Lucknow from 20-10-2021 to 22-10-2021 (3 working days):

Sl. No.	Name of the official S/Sri/Smt.	Designation	Working in the office of	Emp. Code	Mobile No.	e-mail id
1	K. Girija Vani	STO	Pr.CCIT, AP&TS, Hyderabad	166357	8985971019	girijavani4gmail.com
2	Sunita D. Verma	STO	DGIT (Inv.), Hyderabad	190602	9573018852	sunitatani28@gmail.com
3	G. Deepthi	JTO	CCIT (ReFAC), Visakhapatnam	181141	7095920631	g.deepthi@incometax.gov.in
4	Abhishek Kumar	JTO	DGIT (Inv.), Hyderabad	189530	9011041442	fauuujibhai124892@gmail.com
5	Ritesh Rajbanshi	JTO	CCIT (ReFAC), Vijayawada	190629	8981339302	riteshrajbanshi1994@gmail.com
6	Mahesh Bhuiya	JTO	Pr.CIT, Tirupathi	--	9038804709	maheshmark924@gmail.com
7	Anil Choudhary	JTO	Pr.CCIT, AP&TS, Hyderabad	189644	9804130539	anilc0212@gmail.com

*B. Srivasa Rao*

(वी. श्रीनिवास राव)/(B. SRINIVASA RAO)

सम्युक्त आयकर आयुक्त (ओ.येस.दि) (मुख्या)(प्रशासन)

Jt. Commissioner of Income Tax (OSD) (Hqrs.)(Admn.)

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O/o. Pr.CCIT, AP & TS, Hyderabad.